AOSA National Board of Trustees Meeting

Orlando, FL

September 20-22. 2019



#### **Mission Statement**

The American Orff-Schulwerk Association is a professional organization of educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman.

Objectives:

- To demonstrate the value of Orff Schulwerk and to promote its widespread use.
- To support the professional development of our members, and
- To inspire and advocate for the creative potential of all learners.

#### **OPENING PIECE** – Friday, September 20, 2019

President, Lisa Hewitt led the National Board of Trustees (NBT) in singing, *Oh, How Lovely is the Evening*. Lisa explained that the canons and songs for the weekend were selected from favorites mentioned by various NBT members.

#### CALL TO ORDER

President Hewitt called the regular meeting of the NBT of the American Orff-Schulwerk Association (AOSA) to order at 3:35 p.m. on September 20, 2019, at the DoubleTree Orlando Downtown Hotel in Orlando, Florida.

## WELCOME AND INTRODUCTIONS

Present at the meeting were:

Executive Committee: Lisa Hewitt – President Michelle Fella Przybylowski – Vice President Karen Petty – Recording Secretary Judith Thompson-Barthwell – Treasurer Regional Representatives: Jean Fox and Aaron Hansen, Region I Desiree Coulson and Malia Walter, Region II Beth Melin-Nelson and Meg Tietz, Region III Mandy Gunter and Rosemary Pilonero, Region IV Nick Wild and Lori Arner, Region V Josh Southard and Kateri Miller, Region VI

AOSA Executive Director: Carrie Barnette

<u>Staff Support</u> Anna Pack – Associate Director

## **READING OF THE ETHICS STATEMENT**

President Hewitt read the following statement of meeting conduct ethics:

"All AOSA National Board of Trustees meetings as well as committee reports and recommendations are open to review by all members of AOSA. We trust the judgment and the conduct of Board members and anyone else in attendance to be ethically discreet at all times when discussing personalities and issues. The American Orff-Schulwerk Association strongly encourages members to be positive and discreet when discussing our organization, specific courses and/or teachers, and the Orff movement. The very nature of the Orff Schulwerk philosophy embodies a broad spectrum of expressions exploring different paths to arrive at artistic and educational goals. Members are encouraged to recognize and remain open to varied approaches and to celebrate our differences and our similarities."

# SETTING THE AGENDA

#### Motion #2020-5

Desiree Coulson moved that the consent agenda be accepted. Judith Thompson-Barthwell seconded the motion. (motion carried)

#### **MOTIONS RATIFIED**

Nine motions approved electronically since the March NBT meeting were ratified.

Motion 2019-12: The Finance Committee moves to approve the 2019-2020 annual budget.

*Rationale: The 2019-2020 budget approval would provide AOSA reasonable guidelines to run its day-to-day non-profit activities.* 

Motion 2019-13: The Finance Committee moves that a 2% cost of living wage increase be given to Carrie Barnette, Anna Pack, Ruth Schwartz, and Debbie Peck effective July 1, 2019.

Rationale: A raise of 2% allows employees of AOSA to have funds to offset the increased cost of living in 2019-20 and is in line with industry standard for employment compensation.

<u>Motion 2019-14</u>: The Executive Committee moves to approve the American Orff-Schulwerk Association National Board of Trustees March 2019 Spring Meeting minutes as submitted.

Rationale: The National Board of Trustees of the American Orff-Schulwerk Association met in Salt Lake City, UT in March 2019. The minutes submitted for approval reflect the content and events of that meeting effectively and entirely.

<u>Motion 2019-15</u>: The Professional Development/Research Committee moves to award two research grants in the total amount of \$10,140.

Rationale: AOSA awards Research Grants to qualified applicants after assessing applications using a rubric. The awardees for this cycle are Donna Gallo, et.al for \$5,500 and Nicola Mason for \$4,640.

**Motion 2019-16:** The Executive Committee moves to dissolve the Southeastern Carolina Chapter.

Rationale: In accordance with chapter charter requirements, the Southeastern Carolina chapter is to be dissolved for non-submission of chapter annual reports and chapter finance reports for more than three years and no chapter workshops for the past three years.

**Motion 2020-01:** The Leadership Development and Nominations Committee moves that no more than two Distinguished Service Awards be bestowed at the 2019 and future AOSA Professional Development Conferences.

#### Rationale:

In an effort to recognize those who have supported the mission of AOSA through exemplary service at the national level and who have contributed to the growth of Orff Schulwerk in the United States, no more than two Distinguished Service Awards should be awarded. Those who are deserving should be recognized in a timely manner.

#### **Motion 2020-2**

The Leadership Development and Nominations Committee moves that the Distinguished Service Award for 2019 be awarded to Rene Boyer and Carol King.

#### Rationale:

The Distinguished Service Award is awarded to recognize and honor those who have supported the mission of AOSA through exemplary service at the national level and who have contributed to the growth of Orff Schulwerk in the United States.

#### **Motion 2020-3**

The Leadership Development and Nominations Committee moves that the Grassroots Impact Award for 2019 be awarded to Ruth Ann Chiaraluce.

#### Rationale:

The Grassroots Impact Award is awarded to recognize and honor those who have supported the mission of AOSA through exemplary service at the local and regional levels.

#### **Motion 2020-4**

The Executive Committee moves to hire Tiffany English and Laura Petersen as National Conference Chairs for the 2021 AOSA Professional Development Conference.

#### Rationale:

In keeping with the strategy of hiring a former NCC with new candidate team and at the recommendation of the Conference Committee, Tiffany English and Laura Petersen have shown the expertise, skills, and focus to provide the leadership needed as NCCs for the 2021 conference.

#### **EXECUTIVE COMMITTEE REPORT –** Lisa Hewitt and Carrie Barnette

#### Activity since last meeting (March 2019-September 2019)

#### Meetings/Staff/Personnel

- Welcomed new NBT members: Region III Meg Tietz; Region IV Rosemary Pilonero; Region V Lori Arner; Region VI Kate Miller
- Conducted bi-weekly Skype meetings
- Edited and approved AOSA publications & communication documents
- Discussed advocacy and how to communicate the value of an Orff Schulwerk program to user groups (classroom, community, country)
- Discussed and approved members to serve on subcommittees
- Discussed format for the Teacher Education Summit
- Approved changing logistics including start and end times for Summit to accommodate flight schedules
- Approved final letter inviting Teacher Educators to the Summit
- Approved Tiffany English to represent AOSA at OAKE 2020 as presenter
- Approved re-instating the international subcommittee with a new job description and name, International Connections Subcommittee
- Approved naming most recent Past President as chair of International Connections subcommittee
- Discussed creation of song database of non-racist/non-controversial songs, rhymes, and dances to be shared with members
- Discussed need to review resources provided in the course curriculum through the lens of diversity and inclusion
- Reviewed committee reports before NBT meeting, looking for overlap of topics/responsibilities, lack of progress, concerns, etc.
- NBT minutes reviewed minutes from the March 2019 NBT meeting and shared with NBT for approval via electronic vote

- Revised and approved the 2019 NBT Handbook
- Assisted in testing of new AOSA app
- Discussed potential candidates for 2020 National Conference Chairs and approved a motion to hire without search committee due to timing
  - Hired Tiffany English and Laura Petersen
- Approved motions to be sent for NBT approval in regards to NCCs, DSA and Grassroots Impact awards

## Conferences

- 2019 Salt Lake City "Orff Elevated"
  - Developed portions of website and app specific to Conference
  - Reviewed information for the conference section of the app
  - Discussed DSA nominations
  - Discussed Grassroots Impact nomination
  - Discussed Get Involved Fair logistics
  - Reviewed banquet seating protocol
  - Discussed option and timing of Mormon Tabernacle Choir rehearsal
- 2020, Kansas City, MO
  - Appointed LCCs Eve Osborne and Molli Haller
  - Approved International presenter: Andrea Sangiorgio
  - Approved participating with the Orff Forum in a mentor presenter program
  - o Approved headlining presenter: Scott Edgar
  - Approved tagline: Sight, Sound, Schulwerk

#### Committees

- Finalized committee assignments to include newly elected Regional Representatives
- Committee Chair Skype held 3 weeks prior to board meeting, led by President
- ARS is still officially on hiatus while reorganizing
- CI
- Discussed next steps for the Teacher Education Summit
- Approved finalized Basic, Movement and Recorder Apprentices
- COM
  - $\circ$   $\;$  Worked with COM to conduct an audit of the website content
  - Discussed entering into an agreement with Proclaim Interactive to perform a website content audit and subsequent web design, database, and app development per contractually agreed upon terms and conditions. COM agreed and this information was shared with NBT for approval via electronic vote.
- FAC
- Update grant/scholarship forms
- Review application review policy (Determine Rubric/ criteria/ Recording form)
- Publicity ideas to continue
- FIN
- Approved 2019-2020 budget and sent to NBT for approval via electronic vote via the FIN Committee
- o Reviewed and approved a legacy donation letter

- Discussed and made a motion to increase the cost of living wage by 2% for named staff members (see motion below)
- LDN
- Helped generate names for future consideration
- Approved two members for the 2019 DSA given at the Salt Lake City Conference
- Approved one member for the 2019 Grassroots Award given at the Salt Lake City Conference
- Member Relations
  - Continued to discuss Diversity and how AOSA supports this
  - Discussed people to be recognized/honored at this year's Memory Hour
- PDR
- Approved OSEP brochure encouraging completion of Levels
- Approved PLN series for 2019 2020
- Approved PLN series dates
- Approved name change from Research Interest Group (RIG) to Research To Practice (RTP)
- Region Reps
  - Executive Director continued to work on revocation status for certain chapters
  - o Discussed 2018 Annual Report data

#### **Subcommittees**

- Updated subcommittee handbook to include conference deadlines and protocol for appointing new members
- New subcommittee members were appointed by Presidents Tiffany English and Lisa Hewitt (see President's section)
- Updated subcommittee list shared with NBT and posting on the AOSA website
- Developed Job Description for International Connections (IC)

#### Marketing/Website/Publications

- Discussed uses for website in terms of public and private sides and how that relates to the AOSA app in development
- Discussed and gave feedback concerning the Brand Strategy
- Tested new website and app
- Approved restructuring Reverberations delivery format as weekly, changing from monthly

#### President

- Reviewed and updated all committee and subcommittee job descriptions
- Developed and shared document, AOSA Diversity and Inclusion Goals and Benchmarks
- Represented AOSA along with VP at the NAfME Hill Day in Washington, DC
- Sent condolence card to the family of Ed Sueta, Sr (founder of Macie Publishing)
- Represented AOSA 2019 International Orff Forum Convention in Salzburg, Austria along with Past President, Tiffany English, and Professional Development Director, Karen Benson

- Coordinated and presented a session and poster at the 2019 International Orff Forum Convention in Salzburg, Austria on the topic, Teacher Education Courses
- Wrote Orff Echo President's Messages for Fall 2019, and Winter 2019
- Finalized AOSA Ambassador list and communicated that to course directors and ambassadors
- Coordinated development of the Teacher Education Summit presentation and facilitation with past presidents, Tiffany English and Jo Ella Hug
- Discussed President's Panel logistics
- Participated in the new Regional Representatives Orientation Skype led by VP Lisa Hewitt
- Sent invitation to Committee Chairs and Subcommittee Chairs to participate in the Get Involved Fair
- Prepared September 2019 NBT meeting portfolio folders
- Prepared Executive Committee Report for September 2019 NBT meeting
- Called for and reviewed committee reports/agendas for September NBT meeting
- Read 2020 Conference proposals

#### Appointments made:

#### **International Connections:**

- I appoint Tiffany English to serve on the AOSA International Connections Subcommittee effective July 1, 2019 through June 30, 2021, chair 2019 2021.
- I appoint Joan Stansbury to serve on the AOSA International Connections Subcommittee effective July 1, 2019 through June 30, 2022.

#### Echo

• I appoint Sandy Sanchez Adorno to serve on the AOSA Orff Echo Editorial Board effective July 1, 2019 through June 30, 2023.

#### Reverberations

• I appoint Drue Bullington to serve on the AOSA Reverberations Board of Contributing Editors effective July 1, 2019 through June 30, 2022.

#### Advocacy

• I appoint John Barnes to serve on the AOSA Advocacy Subcommittee effective July 1, 2019 through June 30, 2022, chair, 2021-2022.

#### Social Media

- I appoint Brandi Pace to serve on the AOSA Social Media Subcommittee effective July 1, 2019 through June 30, 2022.
- I appoint Emily Ward Knight to serve on the AOSA Social Media Subcommittee effective July 1, 2019 through June 30, 2023, chair, 2020-2021.
- I appoint Michelle Sampson to serve on the AOSA Social Media Subcommittee effective July 1, 2019 through June 30, 2022, co-chair 2021-2022.
- I appoint Charissa Duncanson to serve on the AOSA Social Media Subcommittee effective July 1, 2019 through June 30, 2023, chair 2022-2023.

## History

- I appoint Carol McDowell to serve on the AOSA History Subcommittee effective July 1, 2019 through June 30, 2022, chair 2021-2022.
- I appoint Charlie Tighe to serve on the AOSA History Subcommittee effective July 1, 2019 through June 30, 2023.
- I appoint Joan Eckroth Riley to serve on the AOSA History Subcommittee effective July 1, 2019 through June 30, 2022.

## Diversity

- I appoint Amy Beegle to serve on the AOSA Diversity and Inclusion Subcommittee effective July 1, 2019 through June 30, 2022.
- I appoint Kristen Faust to serve on the AOSA Diversity and Inclusion Subcommittee effective July 1, 2019 through June 30, 2021.
- I appoint Roger Sams to serve on the AOSA Diversity and Inclusion Subcommittee effective July 1, 2019 through June 30, 2021.
- I appoint Ben Torres to serve on the AOSA Diversity and Inclusion Subcommittee effective July 1, 2019 through June 30, 2022.

## BTEAP

• I appoint Donna Fleetwood to serve on the AOSA Basic Teacher Education Panel effective July 1, 2019 through June 30, 2022, chair 2021-2022.

## МТЕАР

• I appoint Ashley Brown Woodside to serve on the AOSA Basic Teacher Education Panel effective July 1, 2019 through June 30, 2022, chair 2021-2022.

# CTED

• I appoint Victoria Redfearn Cave to serve on the AOSA Continuing Teacher Educator Development subcommittee effective July 1, 2019 through June 30, 2022, chair, 2021-2022.

# CORS

- I appoint Shelly Smith to serve on the AOSA Curriculum Oversight and Revision Subcommittee effective July 1, 2019 through June 30, 2022.
- I appoint Katie Traxler to serve on the AOSA Curriculum Oversight and Revision Subcommittee effective July 1, 2019 through June 30, 2022.

## RTP

• I appoint Jennifer Vannatta-Hall to serve on the AOSA Research To Practice subcommittee effective July 1, 2019 through June 30, 2022, chair, 2021-2022.

# PL3

- I appoint Sarah Fairfield to serve on the AOSA Post-Level III Subcommittee effective July 1, 2019 through June 30, 2023, chair 2022-2023.
- I appoint Diana Hawley to serve on the AOSA Post-Level III Subcommittee effective July 1, 2019 through June 30, 2021.
- I appoint Jennifer Patterson to serve on the AOSA Post-Level III Subcommittee effective July 1, 2019 through June 30, 2022, chair 2021-2022.

#### OSEP

• I appoint David Thaxton to serve on the AOSA Orff Schulwerk Education Programming subcommittee effective July 1, 2019 through June 30, 2022, chair, 2021-2022.

#### **Fund Development**

- I appoint Jennifer Sullivan to serve on the AOSA Fund Development Subcommittee effective July 1, 2019 through June 30, 2022.
- I appoint Kathy Hummel to serve on the AOSA Fund Development Subcommittee effective July 1, 2019 through June 30, 2022.

(President / Executive Committee's Report on file)

#### **GETTING TO KNOW YOU -** Friday afternoon

Lisa Hewitt led the NBT into a getting-to-know-you activity – sharing musical ahas and discovering commonality that brought us together to this work along with what makes each of us different, unique and special.

#### **NOMINATION FORUM** – Friday Evening

The NBT participated in a discussion session regarding leadership development and candidate selection for the January 2020 election.

#### **OPEN FORUM – STRATEGIC PLANNING, PRIORITIES AND PRACTICES**

Lisa Hewitt and Carrie Barnette led the NBT in an exploration of identification and view-points leading to discussion of diversity and next steps in living out our Core Values. This included brainstorming priorities and criteria in selecting diverse materials and the need to increase and value diverse voices in the room.

**EVENING SONG** – *What a Wonderful World (read by Carrie Barnette)* 

#### **OPENING SONG** – Saturday, September 21, 2019

Executive Director, Carrie Barnette led the National Board of Trustees (NBT) in singing, *Viva La Musica*.

#### COMMITTEE REPORTS AND MEETING SUMMARIES

#### EXECUTIVE (EC) COMMITTEE Lisa Hewitt

#### At this Meeting

- AOSA Core Values Next Steps
- Teacher Education Programming / Continuing Education
- Strategic Planning / Diversity and Inclusion
- Review duties for the Salt Lake City conference

• Discuss direction for AOSA app and website design

## **Future Issues**

- Continue discussion about AOSA's core values, especially concerning inclusion & diversity
- Staff Assignments
- Usage of google platform for AOSA business
- Review Committee summaries from the September NBT meeting and determine next steps
- Search for future NCD
- Increase Membership
- Cultivate a relationship with The International Orff-Schulwerk Forum Salzburg and sister organizations in the United States
- Create chapter leadership templates to help recruit leaders & be more efficient

## **ARS /AOSA STANDING JOINT COMMITTEE**

• Reorganization is in process, with plans for a virtual meeting in the near future.

#### NORTH AMERICAN ALLIANCE COMMITTEE - STANDING JOINT COMMITTEE (NAAC) Activity at meeting November 9, 2018 Activity at meeting November 9, 2018

- Review of Structure of NAAC
- Report and updates from AOSA
- Report and updates from Carl Orff Canada

#### INTERNATIONAL CONNECTIONS COMMITTEE - STANDING JOINT COMMITTEE (IC) Activity at meeting September, 2019

- Tiffany English, Lisa Hewitt, and Karen Benson attended the International Orff Schulwerk Forum Salzburg Convention, July 15 – 18, 2019
  - Made connections with Shirley Salmon and Andrea Sangiorgio, and other Forum Board members, requesting recommendations for international presenters for future AOSA conferences
- Agreed to mentorship program with the Forum regarding international presenters for the AOSA conference. The Orff Foundation will financially support a younger presenter to be mentored by Andrea Sangiorgio at the 2020 Kansas City conference. AOSA reserves all approval rights for said program.
  - o Communicated this information to ED, NCD, and 2020 NCCs
- Chair discussed IC job description with Joan Stansbury

#### **Future Issues**

- Next meeting via Skype last week of September
- Request input from the Executive Committee regarding a third subcommittee member

## ALLIANCE FOR ACTIVE MUSIC MAKING (AAMM) STANDING JOINT COMMITTEE Activity at the meeting November 7, 2018

- We are currently preparing for our 4<sup>th</sup> annual AAMM Symposium, which will be held Wednesday, November 7<sup>th</sup>, just prior to the AOSA Professional Development Conference in Cincinnati, OH. In 2017, our symposium focused on matters of diversity. This year, the symposium will focus on more practical focus on strategies utilized in undergraduate courses in order to include diverse voices and/or encourage students to consider and/or act in relation to matters of diversity. The coordinators for the symposium are Amy Beegle and Andrew Ellingsen, and the featured presenters are Jaqueline Kelly-McHale (DePaul University), Christopher Roberts (University of Washington) and Kathy Robinson (University of Alberta).
- Members of the Alliance have presented at the following conference sessions: March, 2018, Organization of American Kodaly Educators (Manju Durairaj and Aileen Miracle
- Clarification of committee members' terms of office and duties as chair of the committee and web updates.
- Nomination of new board members
- Information on future AAMM sessions to be shared at AAMM meeting:
  - November 2018: AOSA Professional Development Conference (Amy Beegle, Butch Marshall, Aileen Miracle, Kristy Piper, Wendy Valerio)
  - February 2019: Texas Music Educators Association (Judy Bond, David Frego, Brent Gault, Diane Lange, Julie Scott)
  - March 2018: OAKE National Conference (Andrew Ellingsen, David Frego, Brent Gault, Butch Marshall)
- Ideas for outreach and communication with AAMM members.
  - Article in *Reverberations* explaining who we are
  - Quarterly Newsletter
  - Email blasts
  - AAMM Facebook page
- Ideas/themes for symposium in 2019

## **Future Issues (for the meeting at 2018 conference)**

- Review the organization of the AAMM and the AAMM/AOSA sub-committee There is no formal AAMM membership. At this point, membership consists of email lists. Our goal is to apply for 501 C-3 status as a non-profit organization. The process will involve establishing a membership system.
- Discussed possibility of holding a Symposium at the GIML conference in 2019.
- Discussed writing an article about approach inclusiveness.

## COMMUNICATIONS (COM) COMMITTEE Mandy Gunter

## Activity since March 2019

- Updated the JD
- Sent out Drip Campaign emails
- Discussed a change in the Reverberations schedule on the App and through email.
- We were available for website and App help as needed.

## At this Meeting

- Discussed the implementation of the new website and App.
  - What information will be on the public versus member side of the website and App?
- Discussed the Drip Campaign and will see the data of how this campaign worked with acquiring new members.
- Discussed the subcommittees and the wonderful work they are doing.

## <u>Future Issues</u>

- Work on Reverberations articles and what topics to be explored.
- Meet with the Sub Committees at Conference to discuss Hill day and what the Advocacy Committee can do to enhance our member perspectives on this.

#### ADVOCACY SUBCOMMITTEE Activity since March 2019

- Website Updates
  - Gave input to advocacy section of AOSA website as we changed to an FAQ format
    - More inviting looking and user friendly
- Social Media Posting
  - Developed a topical calendar for posting information centered on advocacy themes
  - Posted resources both "formally," through AOSA, and "informally," as individual members
- Online record keeping
  - Created a shared Google folder to house all advocacy records including calendars, agendas, meeting minutes, and reports
- Process updates
  - Most recently, the Advocacy Committee is working closely with the Social Media committee
    - A member of the Social Media committee is invited to attend all online Advocacy Committee meetings
    - All posting and online sharing of Advocacy materials and ideas will go through Social Media for greater impact and in real time. Starting in

August, Advocacy will develop a series of posts to the Social Media Committee.

• The Social Committee will share analytics regarding Advocacy posts and will also post quizzes in order to determine the needs of the membership and guide our future work.

#### SOCIAL MEDIA SUBCOMMITTEE

Activity since last meeting - Online meetings held quarterly (Most recent July 2019)

- Worked to add more followers to all social media accounts
- Increase the number of posts from different committees
- Reach out and connect with all committees to make sure issues are reaching membership through social media

## At this meeting

- Discussed ongoing goals and initiatives
- Talked through New Priorities for 2019-2020 and into the future
- Talked through process of creating images in Canva, receiving approval for images, and usage of brand images and colors
- Each committee member was given a duty of connecting with one of AOSA's standing committees to be their Social Media liaison
- Each committee member was assigned a region of AOSA to reach out to local chapters to be their Social Media liaison
- Discussed priorities for National Conference
- New procedure: committee members contact and gather information and then create the appropriate images and captions. Once the committee has discussed through Facebook and made edits to the structure the posts will be scheduled by David

## **Future Issues / Priorities for Committee**

- *Orff Echo* Priorities
  - o Quarterly Issues
  - Per issue: SM Posts for Each Article
  - Occasionally: Call for Articles
  - Occasionally: Call for artwork, poetry, submissions for front cover and CODA page
  - Call for Echo Editorial Board Members
- *Reverberations* Posts
  - Once a month
  - Per issue: Post for Each Article
  - Occasionally: Call for Articles?
- AOSA History Facts
  - History about AOSA, founding, fun facts

- Current information about membership, students reached, organizational stats
- Chapter Shares All through regions
  - History about local chapter, founders, membership, fun facts
  - Chapter of Merit, Awards, local accomplishments
  - Pictures from workshop, member accomplishments
  - Ask Leadership to Tag us on SM
- Needs of Organization Various Committees
  - Scholarships/Grants Emily
  - Advocacy Charissa
  - Professional Learning Network Jennifer
  - Diversity Committee Brandi
  - Membership Eric
  - Sharing more of "members only" content from AOSA website might help with this
  - Sharing things from conference might also help.
- Push for Professional Development PLN and Levels Courses
  - Current Professional Learning Network series
  - o Levels Courses "Approved Teacher Education Courses"
- I Am AOSA Videos?
  - o 32 video snippets ranging from :08 to :23 from the Communications Committee
  - Help others see our membership
  - Eric has possible text/captions for each?
  - Need label for who is actually in the video
- Industry Shout-outs
  - Quick shout out and thank you to industry sponsors
  - Help us connect with our vendors and give appreciation
- Conference 2019 Salt Lake City
  - Why attend conference videos
  - Information about venue and city to entice people
  - o Steal idea from Kodaly about featured presenters and topics
  - Ask Carrie for important conference dates Call for Conference, deadlines for registration, early bird deadline, etc.
  - Call for Conference through email blast
  - Deadlines for registration
  - What else?

(Communications Committee Report and Summary on file)

## FINANCE (FIN) COMMITTEE Judith Thompson-Barthwell

## Activity since last meeting

- Approved the following motions:
  - The Finance Committee approved Motion 2019-12, the 2019-2020 annual budget.
  - The Finance Committee approved Motion 2019-13, a 2% cost of living wage increase be given to Carrie Barnette, Anna Pack, Ruth Schwartz, and Debbie Peck, effective July 1, 2019.

#### <u>Future Issues</u>

- 2017-2018 Annual Audit
- 2020-2021 Budget

# FUND DEVELOPMENT SUBCOMMITTEE

## Activity since last meeting

- Welcomed new members Kathy Hummell and Jennifer Sullivan to the subcommittee.
- Shared Dropbox files with new members
- Settled on several approaches for the new \$25,000 Annual Giving Campaign

#### **Future Issues**

- Clinicians for the 2020 Auction
- Continue exploring paths for members/chapters to donate to Annual Fund
- Continue exploring ways to cultivate a norm of giving within AOSA

(Finance Committee Report and Summary on file)

# FINANCIAL ASSISTANCE (FAC) COMMITTEE Jean Fox

#### Activity since March 2019

- Committee members contacted recipients of the scholarship and grant awards for TAP, Shields-Gillespie, Gunild Keetman, and Diversity Outreach.
- Contacted chapter presidents to inform them of scholarship recipients in their chapters
- Granted Level 2 AOSA Membership Waiver for a second year
- Collected information on a google doc for ideas to consider for this next year's application process
- Follow-up on previous year's recipients' obligations
- Apprentice stipends (of \$500) will be awarded before their scope and sequence requirements have been documented (for this year only). A motion may need to be carried by the NBT.

#### At this meeting

• Welcomed new committee members Kate Miller and Lori Arner

- Followed up on requirements for previous year's recipients
- Discussed rubric criteria for the application process. Formed a committee to create the rubric document for committee review
- Discussed publicity ideas for Grant and Scholarship opportunities for sharing with conference attendees

#### **Future Issues**

• Revisit International Outreach Grant application and evaluation process.

(Financial Assistance Committee Report and Summary on file)

## LEADERSHIP DEVELOPMENT AND NOMINATIONS (LDN) COMMITTEE Desiree Coulson

## Activity since March 2019

- Finalized list of names to contact for Secretary, Regions I, II, III, & VI Representatives.
- Contacted potential candidates by phone about interest and eligibility to serve.
- Sent applications to potential candidates.
- Received and posted applications and headshots in BOX.
- Called references for all potential candidates.
- Updated the AOSA Candidates Master Spreadsheet.
- Prepared presentation and Feedback form for the Candidate Forum.
- Finalized list of names to recommend for Distinguished Service Award & the Grassroots Impact Award.
- Sent motions to the National Board of Trustees for electronic approval.
- Contacted awardees and those who nominated them with the good news of the approval of their nominations.

#### At this meeting

- Reviewed AOSA Ethics Statement
- Reviewed Reference calls for potential candidates
- Reviewed feedback from the Candidate Forum & made selections for the:
  - Distinguished Service Award
  - Grassroots Impact Award
  - NBT Candidates-Regions I, II, III, VI and Recording Secretary
  - Honorary Membership-Tiffany English
- Discussed the Process of Notifying Candidates
- Discussed updating the LDN Master Spreadsheet of candidates
- Discussed Teacher Educator letter results
- Discussed involvement at the LDN Table at the Professional Development Conference: "Get Involved Fair"

- Discussed and reviewed Google form applications for DSA and Grassroot Impact Awards and how to communicate the change of deadline from August 1 to January 15
- Shared ideas for procuring nominations for future leadership roles

## **Future Issues**

- How can we further promote diverse leadership?
- Google forms for applications for Regional Representatives and Executive Committee
- Other ideas for procuring more potential candidates
- Review Reference First Contact email for revisions
- More transparency in the nomination and vetting process

(Leadership Development/Nomination Committee Report and Summary on file)

#### MEMBERSHIP RELATIONS (MEM) COMMITTEE Karen Petty

# Activity since March 2019

- Followed up on revised membership forms
  - Discovered some glitches in the new App
  - Wondered about the purpose of birthdate being listed on membership form and visibility of that on member search
- Followed up on email drip campaign created in March
- Discussed creation of Screencasts to highlight member benefits in updated website and the new AOSA app
- Discussed MEM responsibilities at conference
- Discussed ways DI and MEM work in tandem
- Communicated with the Diversity and Inclusion Subcommittee about new tasks
- Updated Ambassador's PowerPoint
- Updated both MEM and DI Job Descriptions

# At this meeting

- Discussed current plans for Memory Hour
- Reviewed and updated nomination form for Industry Service Award
  - Lined up new due dates for awards to January 15<sup>th</sup>
  - Added a request for a picture to the bottom of the google form.
  - Added a picture request to the bottom of the google form.
  - Changed the membership question to: "How long has the nominee been affiliated with AOSA industry organization?"
  - Carried updated the form for the website in the moment
- Communicating benefits to membership

- Discussed Screencasts highlighting member benefits including AOSA App and website
- Agreed using a free version that shows the screencast logo on the bottom is acceptable
- Discussed creation of a data-base of non-racist songs, rhymes and movement games/dances
  - Decided to create a statement/article including a checklist for consideration when deciding whether a song is appropriate for teaching. In this way we are providing tools for decision making to our members rather than a suggested song list.
  - We worked collaboratively on a draft (see below)
    - The statement will be shared with Dr. Nicole Robinson for her input
    - The statement will be shared with DI for their input

AOSA is committed to a diverse repertoire of music that strives to encompass and respect the cultural backgrounds, lifestyles, and genders of our students, teachers, and members. As music educators, we have a responsibility to carefully consider the materials we share with our students.

It is critical for teachers to understand the implicit biases expressed in many traditional songs, and to continually reassess the appropriateness of curricular materials, regardless of their familiarity, ubiquity in song collections, inherent musical value, and/or utility for teaching specific skills and concepts.

In our analysis, we must actively investigate the historical context of the music and the underlying subtext of every song we teach. In addition, we must be careful not to make assumptions that lead to blanket acceptance or rejection of specific resources, but rather to assess each song on its own.

Teachers should consider the implications of a song through the lens of:

- Race
- Gender
- Religion
- Culture
- Ethnicity
- Gender Identity
- Sexual Orientation

In addition, consider:

- Child-appropriate subject matter
- Source
  - Cross referencing from more than one source is important
  - Be mindful of the source's validity
- Cultural context when was it performed; what was its purpose?
- Who sang this song originally and what was their perspective?
- Is this song sacred to a specific culture, and/or would it require a culture bearer to be performed authentically?

This is not a complete list. This work is ongoing and AOSA is committed to providing teaching and learning resources that respect, affirm, and protect the dignity and worth of all.

We consider this to be the start of a conversation that will continue to develop over time.

Respectfully, AOSA Member Relations Committee

## **Future Issues**

- Follow-up on song selection article/checklist
- Marketing strategies
- Recruiting new members
- Welcoming returning members
- Enriching longtime members

#### **DIVERSITY SUBCOMMITTEE REPORT** Activity since last meeting

- Welcomed new DI subcommittee members (July)
- Established DI approach, values, and meeting norms
- Continued work on HBCU/HSI database
  - Determined process is unique to each institution
  - Two institutions identified to conduct case studies on process
  - Concerns expressed by committee members include:
    - By approaching established programs in this manner, we imply the university program is deficient
    - We assume programs are looking to be approached without first examining ways to respond to critiques that a standardized approach is unresponsive to the culture of students
- Preparation for SLC Conference 2019
  - Get Involved Fair, Friday 2:45
  - Subcommittee members will attend at least one CTED session
  - Concerns expressed by committee members include:
    - In order to participate in continuing discussions in-person, subcommittee members pay to attend without any assistance (airfare, registration, hotel)
    - Continues a systemic practice of many organizations that people working towards diversity and inclusion must pay (monetarily and emotionally) to the labor
- People of Color (PoC) Meet and Greet at Salt Lake City 2019
  - Friday, 5pm 8pm, location TBD
- Made recommendation that AOSA donate to RAICES in response to Immigrant/Undocumented workers issues that also affect students

- Recommendation: Donate as an organization
  - Unable to donate as an organization due to tax-exempt status
- Recommendation: Donate as individual members of the DI subcommittee to serve as models
  - Unable to solicit donations from individuals using AOSA affiliation / sites
- Continued work on song database
  - Focus on creating a format
  - Explore existing databases

#### **Future Issues**

- Preparations for Salt Lake City 2019
  - CTED Diversity sessions with Nicole Robinson
  - Diversity and Inclusion Meeting
  - PoC Meet and Greet
- Continue work on edits to Diversity and Inclusion matter website

(Membership Relations Committee Report and Summary on file)

#### PROFESSIONAL DEVELOPMENT / RESEARCH (PDR) COMMITTEE Josh Southard and Aaron Hansen

## Activity since March 2019

- PDR:
  - Welcomed all new committee members
  - Held skype call July 29, 2019
  - Conference Assignments
    - Identified all sessions and subcommittee meetings at conference where PDR members are present
    - Created digital sign-up sheet
  - o PLN
    - Hosted successful final PLN for 2018-19 with Classroom Management Strategies
    - All three sessions for 2019-20 are finalized with presenters, topics, and dates
      - Curriculum Planning and Assessment (10/9, 10/23, 11/6)
      - Play, Sing, and Dance Book Study (1/13, 1/27, 2/24)
      - Authentic Co-Curricular Integration (3/18, 4/1, 4/15)
    - Added to list of ideas for future PLNs
  - Sent OSEP their new and updated JD and they submitted names for IS and Intro to Level II for PDR and board to consider at Fall meeting

## At this Meeting

- PDR
  - Created new session "Back to Basics" for conference
    - Will target experienced practitioners who wish to reset, renew, and review the basics of the OS approach from a fresh perspective
    - Recent apprentices would be chosen to run the session
  - o Renamed Intro to Schulwerk to "Discover Orff Schulwerk"
    - Will change from a three-part session at Conference to double-session
    - OSEP will continue to submit names to PDR for consideration
    - Three-person team will now be two instructors
  - Renamed Intro to Level II to "Explore Level II"
  - o PLN
    - Discussed 2020-2021 series
      - PLN Session 1 3-part series on Technology in the Schulwerk
      - PLN Session 2 3-part series on Giving Voices to Marginalized Populations
        - 1 Session Discussion
        - 6 sessions on Activity and Application
        - Possible further PLNs into fall of 2021

- OSEP
  - Will be asked to continue work on their attrition document from Spring 2019
    - Create an overview of the Orff Schulwerk Teacher Education program to be given to new Level I students, with the purpose of showing the curricular continuity among all three levels.
- RTP
  - 2020 Research will be a call for research on procedures for appropriate song selection
    - For clarification, see AOSA Core Values and Member Relations Song Selection Article
- PL3
  - Accepted motion to change mentee application
    - Mentees must have at least one year of teaching before eligible for Digital Mentor program
- WCP
  - RTP will suggest names to PDR of University Faculty who will serve on the Webliography Coordination Panel
  - WCP will continue with the growth of the Webliography
  - Goal of becoming independent website that will be linked on both sides of AOSA

## RESEARCH TO PRACTICE (RTP) (FORMERLY RIG) SUBCOMMITTEE

AOSA NBT

Orlando, FL

## Activity since last meeting

- The call for Digital Research Poster proposals was distributed in early July. So far, we have received four submissions.
- The committee is in the process of reviewing the four proposals for possible acceptance and will notify those who have submitted by September 1.
- We will then verify whether each person whose proposal was accepted will attend the conference and present.

## **Future Issues**

- Creation of a new international journal for elemental music and movement pedagogy.
- Improvements to the Digital Research Poster Event.
- A new member was appointed to our committee, but I don't remember who. Julie Beauregard, perhaps?

## POST LEVEL III (PL3) SUBCOMMITTEE Activity since last meeting

- Dealt with membership of committee
  - Meg Tietz rolled off
  - New members were appointed:
    - Diana Hawley, July 2019-June 2021
    - Jennifer Patterson, July 2019-June 2022; chair 2021-2022
    - Sarah Fairfield, July 2019-June 2023; chair 2022-2023
- Set and confirmed meeting time for Salt Lake City 2019 conference
  - Meeting scheduled for Wednesday, November 20, 2019 from 8:00-9:30 p.m.
    Mentors will be invited to attend at either 8:45 or 9:00 p.m.
- Meeting of the Minds 2019
  - Topic chosen: Classroom Management in the Orff Classroom
  - Panelists selected and confirmed: Alice Pratt, Tiffany English, Jennifer Donovan, Angela Leonhardt
  - Bios and Headshots of panelists collected and submitted to the conference committee
- Digital Mentorship Program:
  - Mentor and Mentee reflections forms for the 2018-2019 year were sent
  - Mentor and Mentee application updated
  - Email sent to 2018-19 mentors to ask if they would like to continue being a mentor in the 2019-20 year
  - Email sent to mentors who took a year off during the 2018-19 year to see if they would like to mentor for 2019-20

<u>At this meeting</u> – via Skype late August / early September

• Welcome new members and discuss PL3 obligations at conference

- Wednesday p.m.
- Saturday Meeting of the Minds Session
- Meeting of the Minds 2019
  - Generate question list for the overall topic of Management in the Orff Schulwerk Classroom
- Digital Mentorship Program
  - o Review Mentor/Mentee reflections from the 2018-19 year
  - Discuss any program changes needed
  - Discuss and assign the writing of an article for Reverberations
- Set meeting date for next Skype

## **Future Issues**

- PLIII
  - Send the question list to the panelists for MOM 2019
  - Update the PLIII JD and use it to guide committee Actions
- Digital Mentor Program
  - Review and approve new mentor and mentee applications
  - Assign mentees to mentors
  - o Identify any potential new mentors if needed
  - $\circ$  Ways to keep encouraging and recruiting mentors for the digital mentor program
  - Create a list of possible resources lists for mentors to use with their mentees
- Meeting of the Minds
  - Discuss possible topics for 2020

#### **ORFF SCHULWERK EDUCATIONAL PROGRAMMING (OSEP) SUBCOMMITTEE** <u>Activity since last meeting</u>

- Created and delivered the <u>Letter to Course Directors</u> addressing course attrition issues shared with Course Directors through the Education Director.
- Discussed 2 documents sent to Course Directors in the summer were sent late and some courses didn't receive them in time to distribute to course participants. The letter was emailed out on June 26, 2019. Could we ask Karen Benson to send out an end of summer email to Course Directors and resend the "Growing With Orff Schulwerk" brochure and encourage Course Directors to send the brochure out electronically to their course participants?
- Discussed not hearing back from the PDR committee about the status of the revised OSEP Job Description that was supposed to be received from PDR in July 2019. We are concerned that we are unsure of our actual Job Description.
- Discussed information from the question 'Do you plan to attend the subsequent Orff Schulwerk Teacher Training course next summer?' and 'Why or why not?' (columns J

and K respectively of the course evaluation spreadsheet) will be reviewed in September 2019 after this committee receives the data from AOSA headquarters.

- Noted Lisa, Betsy, and David are all registered for IS at conference in November and Betsy and David are registered for the Intro to Level II session! Lisa will be presenting during the Intro to Level II session. But all required sessions will be covered.
- The OSEP committee is waiting to hear about our meeting time in November at conference.

## <u>Future Issues</u>

- OSEP committee members NEED to know the status of the OSEP JD.
- OSEP Chairperson to receive selected compiled data from course evaluations following conclusion of summer courses.
- Other than a list of possible advertising suggestions for course directors to advertise their programs, the marketing of summer courses should be left to the individual courses.

(Professional Development / Research Committee Report and Summary on file)

## CURRICULUM AND INSTRUCTION (CI) COMMITTEE Beth Melin Nelson and Nick Wild

## Activity since March 2019

- CI
- Held Skype meetings on 3/31, 4/28, 5/19, 6/23, 8/25
- Course Director
  - Clarified expectations for the number of instructors for each level
  - Reviewed Course Director Handbook
  - Created If/Then statements for the Handbook
- Course/Instructor Approval
  - Developed Long and Short forms for Teacher Educator Approval
  - Sent forms to EC for review
- Summer Courses
  - Reviewed the number of courses that ran or were cancelled
  - Looked at the geographic location of courses
  - Made plans for fall Course Director letter, including reminder of minimum enrollments and invitation to attend diversity training at Conference.
- Apprenticeship Program BMR/TEAP Teams
  - Placed 4 basic apprentices and 1 recorder apprentice in courses
  - Updated mentor teacher and apprentice evaluations and sent to courses hosting an apprentice
  - Reviewed and edited rubrics

- Began looking at and comparing the scores of the RTEAP and BTEAP rubrics to more closely align
- CTED
  - Began planning for 2020
- CORS
  - Developed Teacher Reflection form to be completed at the end of summer teaching
  - Confirmed committee members for 2019/20
- All Subcommittees
  - Confirmed a general meeting time/space for 2019 Conference
  - Confirmed committee members for 2019/20

## At this meeting

- Course Director
  - Discussed Vita form updates
  - Reviewed Communications for fall
- Course/Instructor Approval
  - Celebrated completion of forms for Teacher Educator approval
- Summer Courses
  - Discussed geographic locations of courses and enrollment impact
- Apprenticeship Program BMR/TEAP Teams
  - Reviewed and updated the Apprenticeship process, timeline and rubrics
- CTED
  - Discussed upcoming Conference sessions and future rotations

## **Future Issues**

- Exception for courses that fall on the July 4th holiday
- Plan for disseminating "What's Next?" document.
- Communication of the process for both the course director AND teacher educators
- Enforcement of curriculum standards
- Share Sample Letters for Course Participation to PDD Example: Wild Letter, Benson Draft

#### CURRICULUM OVERSIGHT AND REVIEW (CORS) SUBCOMMITTEE Activity since March 2019

- Developed Teacher Educator Recommendation and Review tool for gathering input from TEs and Course Directors
- Discussion and input on new TE Scope and Sequence Long and Short forms

- Discussion on Movement resource team to be led by Sarah Richardson
- Review of Timeline Draft
- Announcement of new CORS members, Shelly Smith and Katie Traxler

The meeting scheduled for late June was cancelled due to lack of items to discuss.

#### At this meeting

- Teacher Educator Recommendation and Review tool
  - As of late August, 24 Teacher Educators have completed this form
  - A reminder will be sent to TEs in a Fall communication
- Updates on TE S&S forms
- Decide how to proceed with yet to be organized Movement resource team
- Review Timeline

#### **Future Issues**

- Review TE Reflection form responses noting trends and areas of action
- Review and update Curriculum wording
- Make corresponding changes to all other related documents

#### CONTINUING TEACHER EDUCATION DEVELOPMENT (CTED) SUBCOMMITTEE Activity since March 2018

- Communicated via email with our board liaisons
- Submitted materials for 2018 conference
- Begun brainstorming for 2019 conference

#### **Future Issues**

• Making final recommendations for 2019 conference

#### BASIC TEACHER EDUCATION ASSESSMENT PANEL (BTEAP) SUBCOMMITTEE Activity since March 2019

- 4 candidates were approved to do their apprenticeships in the summer of 2019
- The May 2019 online committee meeting addressed many concerns with the apprenticeship process this year. The committee looks forward to the CI's decisions regarding this process.

#### **Future Issues**

• Refining the apprenticeship application process especially in regard to the need of three videos as well as whether there is a need for a Skype interview with candidates.

#### MOVEMENT TEACHER EDUCATION ASSESSMENT PANEL (MTEAP) SUBCOMMITTEE Activity since March 2019

• Submit Andrew Ellingsen, Matthew Stensrud, or Ashley Brown Woodside for consideration to fill a 3-year term on the committee, beginning in July 2019. Connie Van Engen's term will end June 30, 2019.

## **Future Issues**

- Complete review of apprentice applicant videos and lesson plans.
- Communicate with committee members via email and Skype.
- Communicate recommendation regarding the apprentice applicant to CI Committee.
- Discuss the applicant review process and make recommendations to CI regarding the application documents, videos and assessment rubrics.

## **RECORDER TEACHER EDUCATION ASSESSMENT PANEL (RTEAP) SUBCOMMITTEE**

## Activity since March 2019

- Reviewed Apprentice Applications, Phase 2
  - Approved one candidate for apprenticeship; denied the other
  - Sent letters to candidates via Karen Benson
  - Kelly Whissinand successfully completed Apprenticeship with Julie Blakeslee at UMSL June 17-28
- Listed Apprentice Application and Rubric revisions with other TEAP teams via Skype on May 6, 2019

## <u>At the Meeting</u> (November Conference agenda)

- RTEAP Application Revisions
  - Experience Teaching Children: Ask how many years of teaching children the applicant has- so the rubric will match the application
  - Letters of Recommendation: A letter from your Level III Recorder instructor *(highly recommended),* or another AOSA levels instructor who is familiar with your abilities.
  - Optional: Masterclass or other Orff Schulwerk Related Courses ...
    - Additional question for applicants: "List the AOSA National Conferences you've attended in the last five years, and how many Chapter Workshops you've attended in the last five years".
- RTEAP Rubric Revisions
  - Teaching Adults—Video
    - Execution /Recorder Teacher as a Model
      - Level 4: Teacher demonstrates professionalism, Sings in tune, models rhythms ...

- Level 3: Teacher demonstrates professionalism and consistently models one of the techniques...
- Level 2: Teacher is unprofessional, inconsistently modeling two of the techniques...
- Level 1: Teacher is unprofessional, inconsistently modeling more than two techniques...
- Teaching Children—Video
  - Execution
    - Level 4: Teacher models rhythm and melody correctly, demonstrates and elicits the following techniques from children on recorder: breathing...

## **Future Issues**

- Experience rubric revisions with 2020 candidates; make revisions as needed.
- Process for choosing mentors

(Curriculum and Instruction Committee Report and Summary on file)

#### **REGIONAL REPRESENTATIVE (RR) COMMITTEE Michelle Fella Przybylowski**

## Activity since March 2019

- Completed Skype orientation for new Regional Representatives
- Communication with Chapter Presidents welcoming them to the new year and sharing information about conference, regional realignment, and Chapter Leadership Resource Center
- Continue posting/monitoring and updating of the AOSA Chapter Leadership Page 2019-2020
- Reminded chapter presidents to register and attend both Advisory I and II as a double session.
- Fall Check-in with Presidents
- Briefly discussed: Annual Report/Membership roster deadline
- Annual Reports Update: Updated Chapter Recognition Program proposal.

#### At this Meeting

- SLC 2019 Advisory Board I & II Sessions format
- Grassroots Award Discussion on presentation time
- Chapter Recognition Program Focus to increase National Membership
  - Based on National Membership numbers
  - Discussion about percentage versus number of national members
  - To be presented during Advisory Board I for discussion and feedback.

#### **Future Issues**

- SLC 2019 Advisory Board I & II Sessions format
- Chapter Donation. Encouraging Chapters to donate Collecting data of donations
- Discussion regarding the FINANCIAL REPORT exploring the use of GOOGLE FORMS to collect data and considering adding additional questions to consider:
  - Did your chapter contribute to AOSA?
  - What was the level of donation?
- Creating a universal Membership Template for Chapters to incorporate.
- Social Media How to keep the FB Chapter Leadership page active

(Regional Representative Committee Report and Summary on file)

## MOTIONS

#### LEADERSHIP DEVELOPMENT AND NOMINATIONS Motion #2020-6:

The Leadership Development and Nominations Committee moves that the following candidates be placed on the ballot for the January, 2020 NBT election.

- Region I: Shirley VanPaepeghem and Kelly Whisinnand
- Region II: Rachel Bergeron & Nora Golden
- Region III: Scott Bassham & Christopher Giles
- Region VI: Teresa McKnight & Deb Navin
- Recording Secretary: Jill DeVilbiss & Kathy Hummel

RATIONALE: This year's National Board of Trustees election process is designed to ensure the continuation of representatives from Regions I, II, III, VI and the office of Recording Secretary. (motion passed)

**Motion #2020-7**: The Leadership Development and Nominations Committee moves that the privilege of Honorary Membership be bestowed at the 2019 AOSA Professional Development Conference upon Past President Tiffany English.

RATIONALE: Honorary Membership in AOSA is awarded to recognize and honor those who have supported the mission of AOSA through exemplary service at the national level and who have contributed to the growth of Orff Schulwerk in the United States in the position of AOSA President at the end of their term. (motion passed)

FUTURE MEETING DATES

November 20, 2019 – Salt Lake City, UT March 6-7-8, 2020 – Kansas City, MO September 18-19-20, 2020 – Kansas City, MO November 11, 2020 – Kansas City, MO March 5-6-7, 2021 – TBD September 17-18-19, 2021 – TBD November TBD, 2021 – TBD March 4-5-6, 2022 – TBD

#### ADJOURNMENT

Jean Fox moved that the meeting be adjourned. Malia Walter seconded the motion. (motion carried) The meeting was adjourned at 9:14 a.m. on Sunday, September 22, 2019.

#### **CLOSING SONG**

President Lisa Hewitt led the NBT in singing *Ise Oluwa* (Yoruba Native Arts) and *Call Down a Blessing* – back by popular demand.

Respectfully submitted,

Karen Petty

Karen Petty Recording Secretary, AOSA